



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**BAMANPUKUR HUAYUN KABIR
MAHAVIDYALAYA**

- Name of the Head of the institution **DR. SUBHASH BISWAS**
- Designation **PINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9830362656**
- Mobile No: **9830362656**
- Registered e-mail **bhkm2007@gmail.com**
- Alternate e-mail **iqacbhkmv@gmail.com**
- Address **Vill+P.O. - Bamanpukur**
- City/Town **Minakhan**
- State/UT **West Bengal (EAST Region)**
- Pin Code **743425**

2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **WEST BENGAL STATE UNIVERSITY**
- Name of the IQAC Coordinator **DR. ARGHADIP PAUL**
- Phone No. **8017461560**
- Alternate phone No. **9830362656**
- Mobile **9830362656**
- IQAC e-mail address **iqacbhkmv@gmail.com**
- Alternate e-mail address **bhkm2007@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) http://www.bhkm.org/bhkm-new/pdf/1693465280_Doc.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.bhkm.org/bhkm-new/pdf/1693465280_Doc.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.16	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC **01/04/2014**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC conducted Orientation Programme for first semester students.
2. IQAC Collected and analyzed Feedback on Curriculum from different stakeholders.
3. IQAC organized workshop programme for teachers about the New Education Policy.
4. IQAC took initiatives for making campus more inclusive by arranging Divyanga friendly toilets.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Take initiative for the installation of the sanitary vending machine, and Water ATM	One Sanitary vending machine has been installed.
Prepare plan for making campus more divayang friendly toilet.	A Divayanga Friendly toilet has been constructed.
Prepare plan for playground development.	Plan have been prepared with external expert ad submitted to the college authority for approval.
Encourage to Conduct seminar on IPR, Career related workshop.	3 career related workshop have been organized.
Prepare plan for the Installation of solar panel.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of Surveillance infrastructure.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of ICT infrastructure.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of Library.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Take initiative for the buying Computer equipments such as the later version of mouse, keyboard, UPS.	Few equipments have been purchased.
Take initiative for the buying Colour Printer academic and administrative purpose.	A colour printer has been purchased.
Take initiative for the installation of new upgraded water purifier for cleaner	can not be achieved.

water.	
Make preparation for NEP-2020.	3 meeting cum workshop have been conducted.
Encourage teachers for publishing in the UGC Care list of journals.	teachers are encouraged. Only one teacher published paper in UGC Care list journal.
Take initiative for the modification of feedback system as per NAAC guidelines.	feedback system modified, collected and analysed.
Take initiative for the completion the automation of the college library.	Partially done through COHA.
Plan for the repair work of the college building.	can not be achieved fully.
Encourage students to participate in the sports activity.	students are encouraged to participate in University level and college level sports activities.
Encourage to arrange gender related programmes.	one gender related programmes is conducted.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	09/01/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	BAMANPUKUR HUAYUN KABIR MAHAVIDYALAYA
• Name of the Head of the institution	DR. SUBHASH BISWAS
• Designation	PINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9830362656
• Mobile No:	9830362656
• Registered e-mail	bhkm2007@gmail.com
• Alternate e-mail	iqacbkhmv@gmail.com
• Address	Vill+P.O. - Bamanpukur
• City/Town	Minakhan
• State/UT	West Bengal (EAST Region)
• Pin Code	743425
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	WEST BENGAL STATE UNIVERSITY
• Name of the IQAC Coordinator	DR. ARGHADIP PAUL
• Phone No.	8017461560

• Alternate phone No.	9830362656				
• Mobile	9830362656				
• IQAC e-mail address	iqacbhkmv@gmail.com				
• Alternate e-mail address	bhkm2007@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.bhkm.org/bhkm-new/pdf/1693465280_Doc.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.bhkm.org/bhkm-new/pdf/1693465280_Doc.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.16	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			01/04/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. IQAC conducted Orientation Programme for first semester students.	
2. IQAC Collected and analyzed Feedback on Curriculum from different stakeholders.	
3. IQAC organized workshop programme for teachers about the New Education Policy.	
4. IQAC took initiatives for making campus more inclusive by arranging Divyanga friendly toilets.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Take initiative for the installation of the sanitary vending machine, and Water ATM	One Sanitary vending machine has been installed.
Prepare plan for making campus more divayang friendly toilet.	A Divayanga Friendly toilet has been constructed.
Prepare plan for playground development.	Plan have been prepared with external expert ad submitted to the college authority for approval.
Encourage to Conduct seminar on IPR, Career related workshop.	3 career related workshop have been organized.
Prepare plan for the Installation of solar panel.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of Surveillance infrastructure.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of ICT infrastructure.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Prepare plan for the upgradation of Library.	Plan has been prepared and submitted to Higher Education Department, Govt. of West Bengal for fundig.
Take initiative for the buying Computer equipments such as the later version of mouse, keyboard, UPS.	Few equipments have been purchased.
Take initiative for the buying Colour Printer academic and administrative purpose.	A colour printer has been purchased.
Take initiative for the installation of new upgraded water purifier for cleaner	can not be achieved.

water.	
Make preparation for NEP-2020.	3 meeting cum workshop have been conducted.
Encourage teachers for publishing in the UGC Care list of journals.	teachers are encouraged. Only one teacher published paper in UGC Care list journal.
Take initiative for the modification of feedback system as per NAAC guidelines.	feedback system modified, collected and analysed.
Take initiative for the completion the automation of the college library.	Partially done through COHA.
Plan for the repair work of the college building.	can not be achieved fully.
Encourage students to participate in the sports activity.	students are encouraged to participate in University level and college level sports activities.
Encourage to arrange gender related programmes.	one gender related programmes is conducted.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	09/01/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	19/01/2023
15.Multidisciplinary / interdisciplinary	
Our institution is currently in the initial stages of transforming into a multidisciplinary/interdisciplinary institution in alignment with the National Education Policy (NEP)	

2020. The government has recently issued a notification to implement the NEP from the academic session 2023-24. In response to this, we have proactively developed a policy paper on "Graduate Attributes" and Expected Learning Outcomes, adhering to guidelines set by both the University Grants Commission (UGC) and state government. This strategic document serves as a foundation for effective planning in the integration of multidisciplinary courses. Furthermore, we have initiated communication with our affiliating university to seek proper guidelines on the implementation of multidisciplinary approaches. To foster a culture of understanding and readiness among our faculty, teachers have been encouraged to participate in training programs and workshops specifically focused on NEP-2020. This will equip our teachers to gain necessary knowledge and skills for effective implement multidisciplinary teaching methods. At the institutional level, we have conducted many meetings to disseminate the core concepts and ideas embedded in NEP-2020. These meetings serve as a platform for open discussion and the exchange of ideas, facilitating a collective understanding of the transformative changes ahead.

16. Academic bank of credits (ABC):

The institution implemented the Credit System in the form of Choice-Based Credit System (CBCS) starting from the academic session 2018-19. Additionally, there are ongoing plans for the introduction of the Academic Bank of Credit (ABC), which is currently in the planning and discussion phase. The institution has communicated with the Affiliating University to inquire about their plans at the university level for the effective implementation of ABC. At institutional level faculty members are actively encouraged to participate in workshops and discussions organized by other universities and institutions. This initiative aims to facilitate the exchange of information and acquisition of necessary skills among teachers, fostering a collaborative approach to prepare for the eventual implementation of the Academic Bank of Credit.

17. Skill development:

Curriculum Design: Our college incorporated courses that focus on developing specific skills like communication, ICT, and some Skill Enhancement Courses that are relevant to different fields of study. This ensures that students gain practical knowledge and skills required for their chosen career paths.

Practical Skill Development Sessions: Regularly scheduled

workshops, seminars, and training sessions are conducted to bolster students' abilities in key areas like communication, leadership, problem-solving, teamwork, and critical thinking. These sessions, facilitated by knowledgeable faculty, industry professionals, or skilled trainers, provide hands-on experiences to supplement academic learning.

Fostering Entrepreneurship and Innovation: The college actively promotes an entrepreneurial spirit by offering programs and resources to support student-led startups and innovative projects. These initiatives guide students in honing skills related to business planning, financial management, marketing strategies, and effective networking.

Technological Integration: Recognizing the growing significance of technology across various industries, the college seamlessly integrates technological tools and methodologies into its teaching practices. Additionally, students are granted access to cutting-edge software, tools, and resources, empowering them to acquire technical skills aligned with the demands of their respective fields.

Alumni Engagement and Mentorship: Establishing robust alumni networks and mentorship programs has been a cornerstone in providing students with valuable insights and guidance. Connecting current students with accomplished graduates enables the transfer of experiences, advice, and mentorship, facilitating the development of essential skills and aiding students in navigating their career paths successfully.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has taken significant measures to seamlessly integrate elements of the Indian Knowledge system into its curriculum. These initiatives include:

Language Inclusivity: Our institution is committed to delivering courses and educational materials in diverse Indian languages, ensuring that students can engage with their studies in their native languages. This not only facilitates a deeper understanding of the subjects but also contributes to the preservation of regional languages, fostering inclusivity and making education more accessible to those not fluent in English.

Cultural Immersion: Emphasizing the infusion of Indian culture

into the academic journey, the college organizes a variety of events, workshops, and festivals that celebrate the rich tapestry of Indian traditions, arts, and customs. This approach creates a sense of community, encourages cultural exchange, and allows students to gain a profound appreciation for their cultural heritage.

Holistic Curriculum: The college has undertaken a comprehensive approach to curriculum development by seamlessly integrating Indian knowledge systems, philosophies, and traditional practices alongside mainstream courses. This includes the introduction of courses covering topics such as yoga philosophy, Sanskrit literature, Indian History, and Culture, as well as the ancient Indian education system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our college follows following steps to focus on outcome-based education.

1. **Defining learning outcomes:** College adopted OBE typically begin by clearly defining the desired learning outcomes for their programs or courses. These are specific statements that describe what students should be able to know, understand, or do upon completion of their studies.
2. **Curriculum Alignment:** Following the establishment of learning outcomes, the curriculum is structured or adjusted to guarantee its congruence with the identified outcomes. This involves selecting appropriate content, learning activities, and assessments that directly contribute to the achievement of the desired educational goals.
3. **Continuous Student Assessment:** OBE places a strong emphasis on ongoing assessment and feedback mechanisms to monitor students' advancement toward the defined learning outcomes. A variety of assessment methods, such as tests, projects, presentations, quizzes, debates, extemporaneous activities, wall magazines, and participation in college events, are employed to evaluate student performance.
4. **Timely and Constructive Feedback:** Feedback is recognized as a pivotal element in OBE. Faculty members consistently provide timely and constructive feedback to students, spotlighting their strengths and identifying areas for improvement in relation to the established learning outcomes. This feedback aids students in comprehending their progress and making necessary adjustments.
5. **Fostering Continuous Improvement:** OBE fosters a culture of

perpetual enhancement. Our college regularly conducts thorough reviews and updates of its programs and courses, incorporating input from students, faculty, employers, and other stakeholders. This iterative process ensures that the education delivered remains pertinent and aligned with the dynamic needs of both the industry and society.

20.Distance education/online education:

The College used online education through various methods and tools. Here are some ways in which college utilize online education:

1. **Learning Management Systems (LMS):** Our College often used Learning Management Systems such as Google Classroom. These platforms provide a centralized online space where instructors can upload course materials, assignments, and resources. Students can access these materials, submit assignments, participate in discussions, and communicate with instructors and peers through the LMS.
2. **Synchronous Online Classes:** Colleges may conduct live virtual classes using video conferencing platforms like Google Meet, Zoom, Microsoft Teams. In synchronous online classes, students and instructors meet at specific times to participate in real-time discussions, lectures, or collaborative activities.
3. **Asynchronous Online Learning:** Asynchronous learning refers to self-paced learning where students access pre-recorded lectures, videos, and other learning materials at their own convenience. The College provide recorded lectures, instructional videos, multimedia content, and online reading materials that students can access through the LMS or other online platforms. This allows students to learn at their own pace and review the content as needed.
4. **Online Assignments and Assessments:** The College used online platforms to distribute and collect assignments and assessments. Students can submit their assignments electronically through the LMS or other designated platforms. Similarly, online quizzes, tests, and exams can be administered using online assessment tools that provide automatic grading and feedback.
5. **Online Seminar or Webinar:** The College organized online

seminars or webinars on specific topics or areas of interest. These events allow students to attend virtual presentations, workshops, or panel discussions facilitated by experts, guest speakers, or faculty members. Participants interacted through chat features, ask questions, and engage in discussions during the event.

6. **Online Support Services:** Colleges provide online support services to distance education students. This includes virtual office hours where instructors are available for one-on-one consultations, online tutoring services, e-libraries, academic advising, career counseling, and technical support. These services ensure that students have access to the necessary resources and assistance to support their online learning experience.

Extended Profile

1.Programme

1.1

213

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

3265

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1224

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	373
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	17
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	6621949
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

BHK Mahavidyalaya places a strong emphasis on the effectiveness of

its curriculum delivery through a meticulously planned and well-documented process, incorporating various essential strategies and practices. The college ensures a seamless alignment with the curriculum recommended by the affiliating University, involving the identification of learning objectives, careful selection of content and skills, and the structured organization of the curriculum for optimal progression. In terms of lesson planning, BHK Mahavidyalaya actively encourages instructors to engage in thorough planning. This entails the breakdown of the syllabus into individual lessons, the thoughtful selection of teaching methodologies and resources, and the precise allocation of time for each topic. The institution advocates for diverse teaching strategies to accommodate various learning styles, thereby enhancing student engagement. These strategies encompass a blend of lectures, discussions, group activities, practical exercises, multimedia presentations, and real-world applications. This approach fosters active learning, providing students with a comprehensive and immersive educational experience.

For assessment and evaluation, the college establishes transparent criteria and guidelines to ensure consistency. A range of assessment methods, including tests, quizzes, assignments, projects, presentations, and examinations, are employed to gauge students' understanding and skills accurately. BHK Mahavidyalaya places a significant emphasis on documentation and review, maintaining meticulous records of the curriculum, syllabi, lesson plans, and assessment outcomes. This comprehensive documentation includes attendance records, exam papers, geo-tagged pictures, and a feedback system. These practices facilitate periodic reviews of the curriculum, allowing for the identification of areas for improvement and the timely updating of content.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.bhkm.org/bhkm-new/academic-calender.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

BHK Mahavidyalaya follows a well-defined academic schedule to ensure the efficient functioning of its educational programs and the timely completion of course requirements. The Academic

Committee is responsible for creating an annual academic calendar, outlining the start and end dates of each semester, holidays, examination periods, and other significant academic events. This calendar is distributed to students, faculty, and staff to ensure everyone is informed about the timelines and can plan their activities accordingly.

Each department at the college develops a course calendar for every semester. This detailed schedule includes class timings, topics to be covered, Learning Outcomes, assignments, projects, assessments, co-curricular activities, recommended reference materials, and the observation of institutional best practices. This comprehensive course calendar serves as a valuable tool for students and faculty members to stay organized and monitor their progress throughout the semester.

To align with the Continuous Internal Evaluation (CIE) system, BHK Mahavidyalaya incorporates various assessment methods into its course structure. These assessments, such as quizzes, debates, extempore speeches, assignments, and class tests, are designed to assess students' comprehension and advancement in their respective courses.

Emphasizing the importance of regular attendance, BHK Mahavidyalaya considers it a crucial element of the CIE system. Students are expected to attend all classes, and their attendance is systematically recorded for evaluation purposes.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender-related Initiatives:

The curriculum incorporates gender-related courses, fostering awareness and commitment to achieving gender equity from a cross-cultural perspective. The Counselling Cell and teacher mentors provide counseling services. Events such as "NAI ROSHNI" camps address women's rights, human rights, child rights, gender justice, and equality. Compulsory core courses and community outreach programs, like health camps and engagement with old age women, expose students to real-life situations.

2. Environment and Sustainability Efforts:

Given its proximity to the Sundarban Area, the college actively sensitizes students to environmental protection and sustainability. All undergraduate programs include a compulsory core course on Environmental Studies. The college organizes awareness camps, seminars, workshops, guest lectures, industry visits, and field excursions. Annual celebrations of Environment Day, Earth Day, and Water Day emphasize the importance of environmental preservation. Initiatives include safeguarding natural water bodies and educating students about wastewater and solid waste management, as well as the conservation of drinking water.

3. Human Values and Professional Ethics:

The curriculum prioritizes the development of human values and professional ethics through compulsory core courses across all undergraduate programs. NSS work and extension activities, such as observing the World International Day for Older Persons,

contribute to the cultivation of basic human values. These initiatives aim to instill a sense of social responsibility and ethical conduct in students, fostering a well-rounded and socially conscious professional outlook.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2040

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1372

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a dual approach to assess students' learning levels when classes commence. By considering their Higher Secondary marks, students across disciplines are categorized as either slow or advanced learners. The comprehensive evaluation involves various components such as Daily Home Assignments, Class Assignments, Seminars, Group Discussions, Additional Assignments, Quizzes, Class Tests, Projects, Internships, Viva-voce examinations, and attendance.

For students identified as slow learners, several strategies are implemented. Extra Classes are organized to enhance academic performance, targeting both slow learners and absentees. A Group Study System is promoted, leveraging the expertise of advanced learners. Academic and personal counseling is provided by tutors, mentors, and the counseling cell. Bilingual explanations are offered after regular class hours to facilitate better comprehension. Additionally, simple and standard lecture notes/course materials are made available to support their learning.

On the other hand, strategies for advanced learners focus on providing opportunities for further enrichment. They are

encouraged to enroll in online courses like MOOC for additional learning. Supplementary learning materials and references are furnished. Assignments and Student Seminars on contemporary topics aim to prepare them for future placements. Active participation in in-house competitions such as Debate, Extempore, Group Discussion, Problem Solving, and Quiz Programmes is fostered. Talented students among the advanced learners are motivated to engage in extra-curricular activities, exhibitions, and cultural competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3265	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the pandemic students participated in online classes like their other counterparts all over the country. Being a college of rural area and most of the students being first generation learners, their participation in considerable numbers was quite an achievement for the faculty. This was also recognized in a reputed daily newspaper. The faculty implemented various strategies to enhance the learning experience:

Experiential Learning:

1. Diverse Platforms Utilization:

- Students adeptly navigated online classes through platforms such as Google Classroom, Google Meet, Zoom, Whatsapp video calling, and YouTube.

- Proficiency in accessing online resources from esteemed libraries, archives, journals, and Open Educational Resources (OER) was emphasized.

2. Blended Learning Approach:

- Faculty members adopted a blended approach, incorporating both synchronous and asynchronous methods to ensure a comprehensive learning experience.
- Micro-surveys were conducted to assess the students' Information and Communication Technology (ICT) competency.

Participative Learning:

1. Webinars and Talks:

- Students actively participated in webinars and talks, facilitated by faculty members who disseminated information through various WhatsApp groups.
- Dedicated WhatsApp groups for different subjects fostered group discussions and collaborative learning.

2. Social Initiatives:

- Some students engaged in Covid awareness campaigns and surveys, guided by faculty members, showcasing a commitment to social responsibility.
- Faculty members implemented flipped methodology and modular teaching to holistically develop students' skills and knowledge.

3. Competitions and Assessments:

- Actively involving students in online quiz and essay competitions contributed to their intellectual growth and provided avenues for showcasing their talents.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

faculty members of our college have seamlessly integrated Information and Communication Technology (ICT) tools into their teaching methodologies, fostering an enriching and contemporary learning environment. Recognizing the paramount importance of digital literacy for students' future readiness, educators at our college employ a harmonious blend of technology and traditional instructional approaches to impart knowledge effectively.

1. PowerPoint Presentations: Teachers regularly utilize PowerPoint presentations, covering diverse course topics, to deliver engaging and informative content during day-to-day classroom sessions.

2. Interactive Online Quizzes: To gauge students' understanding and foster interactive learning, teachers organize online quizzes through platforms such as Kahoot and Google Form Quiz Tools.

3. Virtual Classrooms: Leveraging technology for remote education, teachers conduct online classes using platforms like Zoom, Google Meet, Google Classroom, and Skype, ensuring seamless connectivity and effective virtual learning experiences.

4. Online Resources: Students benefit from a plethora of online educational resources, including access to the National Digital Library of India and E-Pathshala, enriching their learning beyond the confines of traditional textbooks.

5. Webinars: BHKM hosts a series of webinars that attract enthusiastic student participation, offering a platform for in-depth discussions and exposure to contemporary topics beyond the standard curriculum.

6. Transparent Assessment Feedback: Teachers actively seek student feedback on assessments using Google Forms, fostering a transparent and participatory evaluation process. Students are encouraged to share their insights, contributing to continuous improvement in teaching methodologies.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

76

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has implemented a rigorous and transparent internal assessment mechanism to ensure an equitable and precise evaluation of individuals within the institution. This transparency is upheld through explicit guidelines and open communication channels that furnish students with a comprehensive grasp of the assessment procedures. In terms of frequency, internal assessments are carried out systematically at predefined intervals, fostering consistency in performance evaluations and allowing for prompt feedback and avenues for improvement. The frequency may vary according to the distinctive needs and objectives of individual departments. Diversity is woven into the fabric of our internal assessment methods, encompassing Group Discussions, Unit Tests, Assignment Submissions, Field Visits/Field Work, Seminar Presentations, participation in co-curricular activities, and monitoring class attendance. To uphold transparency and robustness, the criteria for assessment or learning outcomes are

meticulously defined and shared well in advance. This guarantees that participants possess a lucid understanding of the expectations and benchmarks against which their performance will be measured. Moreover, the assessment process is orchestrated by qualified assessors who deliver impartial and constructive feedback, ensuring a fair evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Addressing concerns and resolving issues within the institute involves a multi-tiered approach, ensuring comprehensive redressal at different levels.

At the departmental level, faculty members engage in ongoing assessment through class tests, assignments, projects, and various extracurricular activities. Any concerns or grievances raised by students are actively discussed with both faculty and the Head of the Department (HOD). Additionally, a retake policy exists to accommodate students dissatisfied with internal evaluations.

Moving to the college level, the institution appoints an Examination Coordinator, responsible for the smooth execution of both internal and end-of-semester exams. Students encountering challenges or issues can seek resolution through the Examination Coordinator, who addresses grievances during online or theory examinations. In more complex cases, discussions may involve the Principal, and if necessary, matters are escalated to the university through the examination section.

For matters reaching the university level, the examination section handles queries related to results, corrections in mark sheets, and other certificates. Students can forward their concerns through the college examination section. Moreover, avenues such as revaluation, recounting, and challenging evaluations are available to students at the university level, provided they pay the requisite processing fees.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the onset of each academic session, the Program and Course Outcomes are meticulously crafted. The Academic Council, in collaboration with the Internal Quality Assurance Cell, formulates the Graduate Attributes, with a keen focus on adhering to UGC guidelines, analyzing the current job market, and addressing local demands. Each department tailors its specific Program Outcomes in alignment with the identified Graduate Attributes and the program's scope.

Subsequently, course instructors craft Course Outcomes in a manner that facilitates the achievement of Program-specific goals. To ensure students are well-informed, notifications and orientation programs are conducted, during which the intricacies of Program Outcomes, Program-specific Outcomes, and Course Outcomes are elucidated. The Internal Quality Assurance Cell centrally coordinates a comprehensive orientation program for both honors and general students, while individual departments conduct their own orientation sessions to enlighten students about the expected learning outcomes.

To enhance transparency and accessibility, course instructors develop a detailed course calendar outlining the respective Course Outcomes. This calendar is disseminated well in advance through the college website, ensuring that students have ample time to familiarize themselves with the objectives of each course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bamanpukur Humayun Kabir Mahavidyalaya employs a diverse range of assessment methodologies to gauge students' mastery of Learning Outcomes, encompassing Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO). Firstly, unit tests are conducted in adherence to the academic and course calendar, providing a structured approach to evaluating individual subject comprehension. Secondly, active participation in seminars and webinars fosters a dynamic learning environment, promoting interactive knowledge exchange. Thirdly, syllabus-oriented quizzes, debates, and extemporaneous activities serve as robust tools for assessing in-depth understanding.

The integration of field and project work ensures practical application of acquired knowledge, enhancing students' skill sets. Assignments contribute to comprehensive assessment, allowing students to demonstrate their analytical and research capabilities. Furthermore, the institution values varied forms of expression, whether oral or written, providing platforms for students to showcase their understanding. Participation in extra-curricular activities, such as celebrating awareness days and engaging in surveys, forms another facet of holistic assessment. Aligning with the evaluation framework recommended by West Bengal State University, the institute incorporates term-end and internal assessments, examinations, and university results as integral measures of CO, PO, and PSO achievement. This multifaceted approach underscores the institution's commitment to a thorough and balanced assessment process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.bhkm.org/bhkm-new/pdf/1657355106.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the pursuit of fostering a symbiotic relationship with the local community and nurturing a sense of social responsibility among its students, the college conducted a myriad of extension activities during the 2022-23 academic session. Through the National Service Scheme (NSS), the institution actively engaged in outreach initiatives to address various societal concerns.

Among the notable endeavors, an Awareness Camp on Student Credit Card was organized twice by the Student Credit Card Cell, reaching a total of 122 participants. This initiative not only educated students on financial literacy but also empowered them to make informed decisions about credit.

The Student Welfare Cell played a pivotal role in organizing a Students Seminar on SC, ST, OBC, and Swami Vivekananda Scholarship, involving 132 students. This session aimed to create awareness about scholarship opportunities, ensuring that students from diverse backgrounds are well-informed about the support available to them.

The college also actively participated in global initiatives such as World Bicycle Day and World Environment Day, with the Department of Education and NSS organizing events to promote sustainable living and environmental consciousness. Additionally, the Department of Sociology led a Rally on World Day Against Child Labour, emphasizing the institution's commitment to social justice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

62

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Bamanpukur Humayun Kabir Mahavidyalaya is a college spread across 10.41 acres. The main building is used for classes and administration, housing 21 regular classrooms for both honors and general students. Additionally, there are two special ICT-enabled classrooms, Room 22 and Room 36, equipped with screens, computers, projectors, and internet.

There's a computer lab in the annex of Room 22 with 10 computers for practical classes. Two rooms, Room 20 and Room 23, are divided into cubicles for 10 different academic departments. Here, teachers not only handle regular duties but also provide extra help for students in need.

The college has a seminar hall (Room 21) used for departmental seminars and cultural events. Near the library, there's a quiet reading hall (Room 31) for student study and research. Overall, the college aims to provide a well-equipped and supportive environment for students' academic and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus offers extensive facilities for sports and cultural activities. It has a spacious playing field measuring 3 acres, which is suitable for regular and casual sports activities for the students. Additionally, there are separate rooms dedicated to boys and girls where they can engage in various indoor sports using the provided equipment. These rooms are located in the IQAC Building of the college, specifically Room No. 62 for boys and Room No. 63 for girls. Regarding sports facilities, the college provides ample resources for both outdoor and indoor games. The outdoor games include football, cricket, and tennis, while indoor games such as chess, carom, and table tennis are also available.

In terms of cultural activities, the college has a designated cell room for the Cultural Committee. This room serves as a space for organizing and planning cultural programs. The college is equipped with musical instruments like the Yamaha keyboard, Hobner guitar, keyboard stand, notation stand, and percussion instruments. These instruments are available for students to engage in various cultural activities. Furthermore, the college has appointed a professional mentor to guide and assist students in their cultural pursuits. This mentor provides valuable guidance and support to ensure the success of cultural activities organized by the students and different academic departments or cells.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1762182

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a Integrated Library Management System (ILMS) for library management. the details are provided below.

- Name of ILMS software : KOHA
- Nature of automation (fully or partially) : Partially
- Year of Automation : 2022

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2670

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has significantly enhanced its technological infrastructure to support both administrative and educational functions. In the teachers' room (Room-1), a dedicated Wi-Fi router has been installed with password protection to ensure secure access. This enables educators to connect their personal devices, fostering efficient digital workflow. The Conference Room is equipped with state-of-the-art ICT tools, including projectors, laptops, wireless microphones, and a high-quality sound system, creating an ideal environment for presentations and collaborative activities. The library has undergone a significant upgrade with the implementation of RFID technology in 2022. This advancement streamlines the borrowing and returning of books, enhancing the overall efficiency of library operations. Moreover, the computer lab and ICT-enabled classrooms feature 10 computers each, along with projectors and modern sound systems, providing a technologically enriched learning environment for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

760048

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college efficiently manages its diverse array of physical assets through a systematic categorization structure. Fixed assets and Mobile assets constitute the primary groups, further branching into Electric and non-electric assets. Within the Electric assets, a distinction is made between IT and non-IT assets. Non-IT assets are intricately subcategorized into Wooden (W), Steel (S), Plastic (P), and Glass (G).

For specific electronic items like Computers, computer Anti-virus, and UPSs, the college engages in Annual Maintenance Services (AMC) with third-party agencies, ensuring their proper functioning through periodic renewals. Software assets like COHA are part of this comprehensive maintenance strategy.

Maintenance and repair of other IT and non-IT electronic assets are entrusted to local agencies, with negotiations for fair compensation based on minimum market values. Significant repairs involving substantial costs prompt the college to solicit quotations from multiple agencies, with the final selection hinging on meeting requirements and offering the most economical solution.

The remaining assets undergo bi-annual cleaning and repairs, facilitated by local agencies and hired laborers. This meticulous approach ensures the longevity and optimal functionality of the college's diverse physical assets.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2010

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation of the Student Council at this institution adheres to the regulations set forth by the West Bengal State University and the West Bengal Higher Education Department. The election process follows directives issued by the Government of West Bengal and the State University. In accordance with the West Bengal State University Statute, the General Secretary of the Student Council serves as an ex-officio member of the Governing Body.

Beyond the Governing Body, the General Secretary also holds membership in the Internal Quality Assurance Cell and the Library Advisory Committee. The Student Council actively fosters a connection between the college administration and the student body, facilitating communication on academic and administrative matters. It serves as a conduit for expressing the students' needs and aspirations to the college administration.

Annually, the Student Council plays a pivotal role in organizing key events such as the Annual Athletic Meet, Freshers' Welcome, Social Function, Vasanta Panchami observance, and the publication of the annual magazine 'Spectrum.' In its institutional scope, the Student Council effectively maintains a platform for interaction, contributing to the overall engagement and coordination within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college lacks a registered alumni association, but both the Department of Education, English, and Bengali have established their own alumni units, in addition to the central alumni unit of the college. The significance of these alumni units cannot be overstated, as they play a pivotal role in the college community. Alumni serve as valuable mentors to incoming students, offering guidance and support as they navigate their academic journey.

These alumni units are actively involved in organizing various programs within the college, contributing to the overall enrichment of student life. Beyond mentorship, alumni take the initiative to arrange diverse events and activities, fostering a sense of community and connection among students and graduates.

A crucial component of the college's induction program involves interactive sessions between new students and alumni. These sessions provide a platform for meaningful exchanges, allowing incoming students to benefit from the experiences and insights of those who have successfully traversed similar academic paths. Through these interactions, the college cultivates a strong network that transcends academic boundaries, promoting a culture of continuous learning and collaboration. Despite the absence of a centralized alumni association, the departmental and central alumni units collectively contribute to the vibrant and supportive environment within the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College envisions an atmosphere of education which is free from fear, fulfilled with potentialities, thirsty for knowledge and courageous to learn. It committed to the cause of empowerment of the young students through unending access to higher education, and enabling them to develop as intellectually vibrant, socially responsible citizens with a strong desire for continuous personal, social, moral and professional development. The management of the college ensures that decisions and policies align with this vision. This involves creating policies that foster a fear-free and intellectually stimulating atmosphere, support access to higher education, and contribute to students' overall development.

1. Decision-making within the college involves collaboration among departments and administrators, focusing on empowering

students, encouraging a thirst for knowledge, and promoting continuous personal and professional development.

2. Resource allocation, including funding, facilities, and staffing, prioritizes initiatives that align with the institution's vision. This includes investing in educational resources, co-curricular activities, and support services that help students develop intellectually and socially.
3. The governance framework emphasizes inclusive decision-making, involving various stakeholders like faculty, non-teaching staff, students, and community members. This ensures that diverse perspectives are considered, and everyone's voice is heard.
4. Additionally, mechanisms for monitoring and evaluating the institution's progress toward its vision and mission are established to track and enhance its overall development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body is the highest administrative council of the college. Important decisions are passed through the GB. Although college has scarcity of officestaff work of the institution go forwrd smoothly through the decentralized management system. At the commencement of every semester the Principal holds a meeting with the Faculty members and office staff for formation and/ or reformulation of different committees and units. Academic Committee arranges different meetings with the HODs and faculty members for collecting reports about progress of the academic affairs. HODs in turn hold meetings with the faculty members of the department. Paper-in Charges decide mode of internal evaluation and thus exercises control in decision making. Hence, there is scope for enrichment due to liberty. Departments have also been given the freedom to suggest purchasing of study materials, books or any other equipment for the departments through Purchase Committee. The college follows a higherarchy system so that participation of different staff can be maxized in the administration process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Effective implementation of our institutional strategic or perspective plan involves a series of crucial steps and considerations.

- Initially, it is imperative to clearly and comprehensively communicate the plan to all relevant stakeholders, such as staff, management, board members, and other involved parties. Soliciting feedback from these stakeholders is the next step, creating an inclusive process that encourages a sense of ownership and commitment.
- Following this, specific tasks and timelines are assigned to individuals or teams within the institution, ensuring a structured approach to plan execution. The Internal Quality Assurance Cell (IQAC) establishes regular progress monitoring and reporting mechanisms to track the plan's implementation, addressing any challenges or deviations from the intended course.
- A key aspect of successful implementation involves allocating adequate resources, both financial and human, to support the plan. This ensures that the necessary tools and manpower are available to execute the strategic initiatives effectively.
- Furthermore, regular assessments of progress towards the stated goals and objectives are conducted. This allows for ongoing adjustments and refinements as needed, ensuring the plan remains dynamic and responsive to changing circumstances. This iterative process enhances the likelihood of achieving the institution's strategic objectives.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The successful implementation of the institutional strategic or perspective plan involves several key components to ensure a well-functioning system.

1. **Transparent Policies:**The institution has clearly defined policies that articulate its objectives and the steps to achieve them. These policies are communicated clearly to all stakeholders.

2. **Efficient Administration:**The institution has an effective administrative structure in place, with well-defined roles, delegated authority, and efficient communication channels to facilitate smooth operations.

3. **Appointment and Service Guidelines:**The institution adheres to clear appointment and service rules in accordance with state regulations and university statutes. These rules prioritize transparency, accountability, and include specific criteria for staff selection, appointment, and promotion, along with fair compensation and benefits.

4. **Streamlined Procedures:**The institution has optimized its procedures to reduce delays and maintain quality. This involves the use of technology, automation, and standardization of processes.

5. **Continuous Staff Training:** Regular training and development opportunities are provided to staff members, ensuring they possess the necessary skills and knowledge to fulfill their roles effectively.

6. **Monitoring and Evaluation Systems:**The institution has established effective systems for monitoring and evaluating progress toward its goals. This includes regular reporting, data

analysis, feedback mechanisms, and auditing to identify areas for improvement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Retirement and Pension Benefits: The institute ensures that all its employees receive retirement benefits, including pension plans and other savings options, in accordance with government regulations. This initiative aims to safeguard the financial well-being of staff members in their post-employment years.

Leave Entitlements: The institute grants various leave benefits, such as sick leave, casual leave, and special leave for educational purposes, attending courses, and participating in seminars. These provisions contribute to fostering a healthy work-life balance and alleviating stress among the staff.

Opportunities for Professional Growth: The institute also invests

in the professional development of its employees by offering training programs and growth opportunities. This support enables staff members to enhance their skills and progress in their respective careers.

Flexible Work Arrangements: The institution acknowledges the importance of flexibility in work arrangements. It provides options such as work-from-home, accommodating staff members with personal or family commitments, and proving particularly beneficial during unforeseen circumstances like pandemics.

Incentive Bonuses: The institution recognizes and rewards the dedication of both teaching and non-teaching staff members earning less than Rs. 36,000/- per month with performance bonuses. This practice is designed to motivate employees and enhance overall job satisfaction.

Advance Pay for Needs: The college facilitates advance pay for teaching and non-teaching staff based on a recovery-focused advance payment policy, addressing immediate financial needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Establishing and upholding a robust performance appraisal system for both teaching and non-teaching staff encompasses several crucial steps and procedures. The college employs various practices to effectively manage this system:

Setting Objectives: The college defines clear and measurable goals for each staff member, aligning them with the institution's overarching objectives and priorities. These objectives serve as a foundation for evaluating performance and pinpointing areas that require enhancement.

Utilizing Performance Appraisal Forms: The college administers a comprehensive performance appraisal form annually, completed by all staff members. This form enables employees to assess their own performance, establish objectives, and offer insights into their accomplishments. Sections within the form cover job responsibilities, achievements, strengths, weaknesses, and developmental needs.

Conducting Performance Evaluations: A formal evaluation process is executed by the Institutional Quality Assurance Cell (IQAC) and the Principal to gauge the performance of each staff member. This assessment involves scrutinizing the individual's performance in relation to the predefined objectives, evaluating competencies and skills, and considering any other pertinent factors pertinent to their role.

Maintaining Performance Records: The college keeps meticulous records of monthly activities through work diaries for staff members. These records serve as a means to track progress, monitor performance, and discern any recurring patterns or trends over time. Work diaries encompass details of accomplished tasks, such as conducted classes, performed administrative duties, and organized programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The institution engages in both internal and external financial audits to ensure proper financial management and adherence to regulations.

Internally, the institution's audit committee reviews financial records and transactions, assessing their accuracy, efficiency, and compliance with internal policies. Externally, an independent audit firm examines the institution's financial statements to verify accuracy, completeness, and adherence to accounting standards and legal requirements.

In the event of audit objections, a structured process is in place:

1. **Identification and Documentation:** The auditing team identifies and documents audit objections.
2. **Analysis and Validation:** The objections undergo analysis and validation to confirm accuracy and relevance. This may involve further investigation and discussions with relevant departments.
3. **Response Preparation:** The institution formulates a response to each objection, outlining actions taken or planned to address the raised issues.
4. **Review by Auditors:** Auditors assess the institution's response and action plan. Discussions may occur to reach a mutual agreement on settlement.
5. **Settlement Agreement:** Once settled, the institution implements necessary measures and ensures ongoing compliance through follow-up.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Bamanpukur Humayun Kabir Mahavidyalaya employs a multifaceted approach to secure funds and enhance resource utilization. One primary avenue involves actively pursuing grants and scholarships from governmental bodies, corporate entities, and philanthropic foundations. These financial resources contribute to vital areas such as infrastructure development, student support programs, and research initiatives.

To bolster funding further, the college advocates for faculty engagement in grant writing and research funding pursuits. Establishing a specialized team or department to support these efforts becomes essential, fostering an environment conducive to successful grant acquisition.

Recognizing the importance of financial diversification, the institution explores a range of funding sources, including government grants, corporate sponsorships, and engaging in fundraising events. This strategy aims to create a robust financial foundation and reduce dependence on a single source of income.

Additionally, the college prioritizes cost optimization to ensure fiscal responsibility. This involves implementing energy-efficient measures, engaging in bulk purchasing practices, and negotiating advantageous contracts, all while maintaining a commitment to delivering high-quality education. Through these strategic initiatives, Bamanpukur Humayun Kabir Mahavidyalaya strives for sustainable financial health and effective resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institutional Quality Assurance Cell (IQAC) employs a range of strategies to institutionalize quality assurance processes within the institution. Firstly, it formulates comprehensive quality policies across various facets of the institution, delineating its unwavering commitment to quality, outlining objectives, and setting expectations for diverse stakeholders.

Another pivotal strategy involves the regular conduct of internal audits by the IQAC. These audits serve to meticulously evaluate the efficacy of the Quality Management System, pinpointing areas that warrant enhancement and improvement.

IQAC prioritizes stakeholder engagement by actively soliciting feedback from students, faculty, non-teaching staff, and alumni. This inclusive approach ensures a diverse array of perspectives contributes to the assessment of the quality of education and other institutional activities.

Furthermore, the IQAC serves as a proponent of best practices, particularly in teaching and research. By advocating and disseminating these exemplary methods, it endeavors to elevate the overall quality of education and other institutional endeavors.

In its commitment to continuous improvement, the IQAC plays a pivotal role in providing avenues for professional development. This extends to both faculty and staff, fostering an environment where ongoing learning and skill enhancement contribute significantly to the institution's overall quality of education and related activities. Through these multifaceted strategies, the IQAC establishes a robust framework for sustained quality assurance within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The collegesystematically reviews its teaching-learning processes, structures, and methodologies through the Internal Quality Assurance Cell (IQAC), ensuring adherence to established norms. A comprehensive self-assessment is conducted across all departments, incorporating performance data, evaluation of existing practices, and identification of areas for enhancement.

To gather diverse perspectives, feedback is actively sought from stakeholders such as students, faculty, staff, and alumni. The collected data undergoes rigorous analysis to discern patterns and trends, illuminating strengths and weaknesses within the current system.

Departments convene review meetings with faculty members and department heads to discuss self-assessment findings and feedback. Subsequently, an action plan is formulated based on the analysis, encompassing changes to teaching methodologies, curriculum revisions, infrastructure development, and faculty training initiatives.

The IQAC meticulously monitors the implementation of the action plan, evaluating its impact on the teaching-learning process. Regular assessments gauge learning outcomes and overall improvement, with the IQAC diligently documenting all action plans and outcomes, showcasing incremental advancements in various activities. This robust process ensures a continuous cycle of improvement in the institution's educational offerings and operational methodologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bamanpukur Humayun Kabir Mahavidyalaya is dedicated to fostering gender equity within its campus, implementing comprehensive measures to ensure a safe and supportive environment for all students. Prioritizing the safety and security of female students, the institution provides separate washroom facilities and a dedicated common room equipped with multiple toilets. The campus enforces strict discipline, with students required to wear ID cards, creating an environment where female students, including those who wear hijab, feel comfortable.

Recognizing the importance of mentorship, the institution has established a system where female students have access to mentors and counselors. These support figures play a crucial role in guiding students through various aspects of their college life. To further enhance awareness and understanding, the Women's Cell of the college organizes impactful events, such as webinars. A recent example is the webinar titled 'COVID-19 and its Impact on Women,' which aimed to sensitize participants, including both students and

faculty, about the profound effects of the pandemic and associated lockdowns, particularly on women. This proactive approach reflects the institution's commitment to promoting gender equity through infrastructure, educational initiatives, and awareness programs.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college employs diverse strategies for effective solid and liquid waste management. Utilizing designated dustbins, the institution segregates various waste types, including solid and biomedical waste. Oversight of waste reduction falls under the purview of the Health & Hygiene committee. An annual Swachh Bharat Mission event amplifies efforts to promote recycling and proper disposal of solid and biomedical waste. Complementing solid waste measures, the college has instituted a dedicated wastewater management system. This involves collecting and storing wastewater for reuse in tree plantation. A key priority is maintaining a waste-free campus, particularly from biomedical, hazardous, and radioactive materials. Stringent protocols guide their proper handling and disposal. Environmental best practices are actively

promoted among students, who receive education on the detrimental effects of smoking on campus. Students are urged to refrain from such activities and are educated on proper waste disposal through informative placards strategically placed near water taps, canteens, and other relevant areas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has implemented a range of commendable initiatives to cultivate an inclusive environment that promotes tolerance, harmony, and respect for diverse forms of identity. Recognizing the importance of cultural, regional, linguistic, communal, and socioeconomic diversities, the college is dedicated to creating a setting where every individual is not just welcomed but also feels valued.

To begin with, the college actively supports linguistic diversity by offering a variety of language courses such as Bengali, English, Sanskrit, and Arabic. This encourages students to embrace different languages and facilitates intercultural communication.

Moreover, the institution ensures fair access to education by providing scholarships, grants, and financial aid programs for students facing economic challenges. This commitment supports socioeconomic diversity and opens up educational opportunities for those who might otherwise encounter financial barriers.

Additionally, the college hosts numerous cultural events and celebrations throughout the academic year. These activities serve as platforms for students to express and share their cultural heritage, fostering meaningful cross-cultural exchanges.

The college has also established robust support networks and counseling services to address the unique needs of its diverse student body. These services are designed to create a safe and inclusive space where students can seek guidance, freely express themselves, and find the support they need to thrive academically and personally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is dedicated to fostering awareness among its students

and staff regarding their constitutional duties, values, rights, and responsibilities. This goal is achieved through diverse methods:

1. **Curriculum Integration:** Constitutional principles are seamlessly woven into various academic disciplines, including Political Science, Education, History, Sociology, and Defense Studies. This integration ensures that students across disciplines gain exposure to and understanding of constitutional obligations.

2. **Awareness Campaigns:** The College orchestrates awareness campaigns and events designed to champion constitutional values. Seminars, debates, and other activities form part of these initiatives, focusing on educating students and employees about their rights and responsibilities as citizens.

3. **Campus Policies and Codes of Conduct:** Institutional policies and codes of conduct are formulated to mirror constitutional values. Emphasizing free speech, diversity, inclusion, and respect for individual rights, these policies create an environment that aligns with constitutional ideals.

4. **Student Engagement:** The College actively encourages students to engage in democratic processes, such as Youth Parliament participation and community service. These endeavors not only cultivate a sense of civic responsibility but also enhance awareness of constitutional obligations. Through these multifaceted approaches, the College strives to instill a profound understanding and appreciation of constitutional principles within its academic community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes D. Any 1 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the academic year 2022-23, our college fervently marked nine significant national and international commemorative days, reflecting a commitment to diverse themes and global issues. These events included the observance of National Youth Day, International Mother Language Day, World Environment Day, Independence Day, Republic Day, Flag Day, World Happiness Day, World Nature Conservation Day, International Human Rights Day, Indian Constitution Day, National Pollution Day, and International Women's Day.

These commemorations served as platforms for the college community to engage in meaningful discussions, educational initiatives, and celebratory activities. Each program was meticulously organized, fostering awareness, inclusivity, and a sense of responsibility among students and faculty alike. The annual reports, diligently compiled and attached herewith, encapsulate the essence of these events, highlighting the collective efforts made to observe and celebrate these important occasions.

From promoting environmental sustainability to acknowledging cultural diversity, advocating human rights, and honoring national pride, the college's involvement in these commemorations reflects a holistic approach to education. By addressing issues that resonate on a global scale, the college endeavors to instill a sense of civic responsibility and a broader perspective in its

students, fostering an environment where learning goes beyond the classroom.

The attached reports provide a comprehensive overview of the impact and outcomes of these programs, showcasing the college's dedication to nurturing well-rounded individuals equipped to navigate and contribute to an ever-changing world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college organizes two best practices successfully viz. Library Day, and Departmental quiz-debate and extempore comeptetion. The detailed reports are attached.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution distinguishes itself through notable characteristics:

Student Diversity:The college boasts a commendable spectrum of diversity within its student populace, embracing various genders, castes, and religions. A substantial proportion of students hails from socially disadvantaged backgrounds, including Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), and minority communities. This diversity extends to encompass

cultural backgrounds and socio-economic statuses, with many students being the first in their families to pursue higher education. Acknowledging the significance of this diversity, the college offers dedicated scholarships for SC, ST, OBC, and minority students, ensuring that financial constraints do not impede their academic journey. Additionally, economically disadvantaged students benefit from tuition fee concessions through freeships. The college integrates this diversity consideration into all academic, administrative, and financial planning activities.

Unique Location: Situated in the Sundarban Delta, the college stands out due to its distinctive culture and abundant biodiversity. The region faces recurrent natural disasters like floods and cyclones, presenting an opportunity for the institution to delve into the biological and socio-cultural diversity of the Sundarban area. Challenges arise from the saline water and salty soil affecting plant growth, necessitating ongoing efforts to maintain greenery on the campus. The college has previously organized awareness camps and similar initiatives to address these challenges, with a commitment to sustaining such programs in the future.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

BHK Mahavidyalaya places a strong emphasis on the effectiveness of its curriculum delivery through a meticulously planned and well-documented process, incorporating various essential strategies and practices. The college ensures a seamless alignment with the curriculum recommended by the affiliating University, involving the identification of learning objectives, careful selection of content and skills, and the structured organization of the curriculum for optimal progression. In terms of lesson planning, BHK Mahavidyalaya actively encourages instructors to engage in thorough planning. This entails the breakdown of the syllabus into individual lessons, the thoughtful selection of teaching methodologies and resources, and the precise allocation of time for each topic. The institution advocates for diverse teaching strategies to accommodate various learning styles, thereby enhancing student engagement. These strategies encompass a blend of lectures, discussions, group activities, practical exercises, multimedia presentations, and real-world applications. This approach fosters active learning, providing students with a comprehensive and immersive educational experience.

For assessment and evaluation, the college establishes transparent criteria and guidelines to ensure consistency. A range of assessment methods, including tests, quizzes, assignments, projects, presentations, and examinations, are employed to gauge students' understanding and skills accurately. BHK Mahavidyalaya places a significant emphasis on documentation and review, maintaining meticulous records of the curriculum, syllabi, lesson plans, and assessment outcomes. This comprehensive documentation includes attendance records, exam papers, geo-tagged pictures, and a feedback system. These practices facilitate periodic reviews of the curriculum, allowing for the identification of areas for improvement and the timely updating of content.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.bhkm.org/bhkm-new/academic-calender.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

BHK Mahavidyalaya follows a well-defined academic schedule to ensure the efficient functioning of its educational programs and the timely completion of course requirements. The Academic Committee is responsible for creating an annual academic calendar, outlining the start and end dates of each semester, holidays, examination periods, and other significant academic events. This calendar is distributed to students, faculty, and staff to ensure everyone is informed about the timelines and can plan their activities accordingly.

Each department at the college develops a course calendar for every semester. This detailed schedule includes class timings, topics to be covered, Learning Outcomes, assignments, projects, assessments, co-curricular activities, recommended reference materials, and the observation of institutional best practices. This comprehensive course calendar serves as a valuable tool for students and faculty members to stay organized and monitor their progress throughout the semester.

To align with the Continuous Internal Evaluation (CIE) system, BHK Mahavidyalaya incorporates various assessment methods into its course structure. These assessments, such as quizzes, debates, extempore speeches, assignments, and class tests, are designed to assess students' comprehension and advancement in their respective courses.

Emphasizing the importance of regular attendance, BHK Mahavidyalaya considers it a crucial element of the CIE system. Students are expected to attend all classes, and their attendance is systematically recorded for evaluation purposes.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender-related Initiatives:

The curriculum incorporates gender-related courses, fostering awareness and commitment to achieving gender equity from a cross-cultural perspective. The Counselling Cell and teacher mentors provide counseling services. Events such as "NAI ROSHNI" camps address women's rights, human rights, child rights, gender justice, and equality. Compulsory core courses and community outreach programs, like health camps and engagement with old age women, expose students to real-life situations.

2. Environment and Sustainability Efforts:

Given its proximity to the Sundarban Area, the college actively sensitizes students to environmental protection and sustainability. All undergraduate programs include a compulsory core course on Environmental Studies. The college organizes awareness camps, seminars, workshops, guest lectures, industry visits, and field excursions. Annual celebrations of Environment Day, Earth Day, and Water Day emphasize the importance of environmental preservation. Initiatives include safeguarding natural water bodies and educating students about wastewater and solid waste management, as well as the conservation of drinking water.

3. Human Values and Professional Ethics:

The curriculum prioritizes the development of human values and professional ethics through compulsory core courses across all undergraduate programs. NSS work and extension activities, such as observing the World International Day for Older Persons, contribute to the cultivation of basic human values. These initiatives aim to instill a sense of social responsibility and ethical conduct in students, fostering a well-rounded and socially conscious professional outlook.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2040

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1372

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a dual approach to assess students' learning levels when classes commence. By considering their Higher Secondary marks, students across disciplines are categorized as either slow or advanced learners. The comprehensive evaluation involves various components such as Daily Home Assignments, Class Assignments, Seminars, Group Discussions, Additional Assignments, Quizzes, Class Tests, Projects, Internships, Viva-voce examinations, and attendance.

For students identified as slow learners, several strategies are implemented. Extra Classes are organized to enhance academic performance, targeting both slow learners and absentees. A Group Study System is promoted, leveraging the expertise of advanced learners. Academic and personal counseling is provided by tutors, mentors, and the counseling cell. Bilingual explanations are offered after regular class hours to facilitate better comprehension. Additionally, simple and standard lecture notes/course materials are made available to support their learning.

On the other hand, strategies for advanced learners focus on providing opportunities for further enrichment. They are encouraged to enroll in online courses like MOOC for additional learning. Supplementary learning materials and references are furnished. Assignments and Student Seminars on contemporary topics aim to prepare them for future placements. Active participation in in-house competitions such as Debate, Extempore, Group Discussion, Problem Solving, and Quiz Programmes is fostered. Talented students among the advanced learners are motivated to engage in extra-curricular activities, exhibitions, and cultural competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3265	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the pandemic students participated in online classes like their other counterparts all over the country. Being a college of rural area and most of the students being first generation learners, their participation in considerable numbers was quite an achievement for the faculty. This was also recognized in a reputed daily newspaper. The faculty implemented various strategies to enhance the learning experience:

Experiential Learning:

1. Diverse Platforms Utilization:

- Students adeptly navigated online classes through platforms such as Google Classroom, Google Meet, Zoom, Whatsapp video calling, and YouTube.
- Proficiency in accessing online resources from esteemed libraries, archives, journals, and Open Educational Resources (OER) was emphasized.

2. Blended Learning Approach:

- Faculty members adopted a blended approach, incorporating both synchronous and asynchronous methods to ensure a comprehensive learning

experience.

- Micro-surveys were conducted to assess the students' Information and Communication Technology (ICT) competency.

Participative Learning:

1. Webinars and Talks:

- Students actively participated in webinars and talks, facilitated by faculty members who disseminated information through various WhatsApp groups.
- Dedicated WhatsApp groups for different subjects fostered group discussions and collaborative learning.

2. Social Initiatives:

- Some students engaged in Covid awareness campaigns and surveys, guided by faculty members, showcasing a commitment to social responsibility.
- Faculty members implemented flipped methodology and modular teaching to holistically develop students' skills and knowledge.

3. Competitions and Assessments:

- Actively involving students in online quiz and essay competitions contributed to their intellectual growth and provided avenues for showcasing their talents.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

faculty members of our college have seamlessly integrated

Information and Communication Technology (ICT) tools into their teaching methodologies, fostering an enriching and contemporary learning environment. Recognizing the paramount importance of digital literacy for students' future readiness, educators at our college employ a harmonious blend of technology and traditional instructional approaches to impart knowledge effectively.

1. PowerPoint Presentations: Teachers regularly utilize PowerPoint presentations, covering diverse course topics, to deliver engaging and informative content during day-to-day classroom sessions.
2. Interactive Online Quizzes: To gauge students' understanding and foster interactive learning, teachers organize online quizzes through platforms such as Kahoot and Google Form Quiz Tools.
3. Virtual Classrooms: Leveraging technology for remote education, teachers conduct online classes using platforms like Zoom, Google Meet, Google Classroom, and Skype, ensuring seamless connectivity and effective virtual learning experiences.
4. Online Resources: Students benefit from a plethora of online educational resources, including access to the National Digital Library of India and E-Pathshala, enriching their learning beyond the confines of traditional textbooks.
5. Webinars: BHKM hosts a series of webinars that attract enthusiastic student participation, offering a platform for in-depth discussions and exposure to contemporary topics beyond the standard curriculum.
6. Transparent Assessment Feedback: Teachers actively seek student feedback on assessments using Google Forms, fostering a transparent and participatory evaluation process. Students are encouraged to share their insights, contributing to continuous improvement in teaching methodologies.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

76

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has implemented a rigorous and transparent internal assessment mechanism to ensure an equitable and precise evaluation of individuals within the institution. This transparency is upheld through explicit guidelines and open communication channels that furnish students with a comprehensive grasp of the assessment procedures. In terms of frequency, internal assessments are carried out systematically at predefined intervals, fostering consistency in performance evaluations and allowing for prompt feedback and avenues for improvement. The frequency may vary according to the distinctive needs and objectives of individual departments. Diversity is woven into the fabric of our internal assessment methods, encompassing Group Discussions, Unit Tests, Assignment Submissions, Field Visits/Field Work, Seminar Presentations, participation in co-curricular activities, and monitoring class attendance. To uphold transparency and robustness, the criteria for assessment or learning outcomes are meticulously defined

and shared well in advance. This guarantees that participants possess a lucid understanding of the expectations and benchmarks against which their performance will be measured. Moreover, the assessment process is orchestrated by qualified assessors who deliver impartial and constructive feedback, ensuring a fair evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Addressing concerns and resolving issues within the institute involves a multi-tiered approach, ensuring comprehensive redressal at different levels.

At the departmental level, faculty members engage in ongoing assessment through class tests, assignments, projects, and various extracurricular activities. Any concerns or grievances raised by students are actively discussed with both faculty and the Head of the Department (HOD). Additionally, a retake policy exists to accommodate students dissatisfied with internal evaluations.

Moving to the college level, the institution appoints an Examination Coordinator, responsible for the smooth execution of both internal and end-of-semester exams. Students encountering challenges or issues can seek resolution through the Examination Coordinator, who addresses grievances during online or theory examinations. In more complex cases, discussions may involve the Principal, and if necessary, matters are escalated to the university through the examination section.

For matters reaching the university level, the examination section handles queries related to results, corrections in mark sheets, and other certificates. Students can forward their concerns through the college examination section. Moreover, avenues such as revaluation, recounting, and challenging evaluations are available to students at the university level, provided they pay the requisite processing fees.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the onset of each academic session, the Program and Course Outcomes are meticulously crafted. The Academic Council, in collaboration with the Internal Quality Assurance Cell, formulates the Graduate Attributes, with a keen focus on adhering to UGC guidelines, analyzing the current job market, and addressing local demands. Each department tailors its specific Program Outcomes in alignment with the identified Graduate Attributes and the program's scope.

Subsequently, course instructors craft Course Outcomes in a manner that facilitates the achievement of Program-specific goals. To ensure students are well-informed, notifications and orientation programs are conducted, during which the intricacies of Program Outcomes, Program-specific Outcomes, and Course Outcomes are elucidated. The Internal Quality Assurance Cell centrally coordinates a comprehensive orientation program for both honors and general students, while individual departments conduct their own orientation sessions to enlighten students about the expected learning outcomes.

To enhance transparency and accessibility, course instructors develop a detailed course calendar outlining the respective Course Outcomes. This calendar is disseminated well in advance through the college website, ensuring that students have ample time to familiarize themselves with the objectives of each course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bamanpukur Humayun Kabir Mahavidyalaya employs a diverse range of assessment methodologies to gauge students' mastery of Learning Outcomes, encompassing Programme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO). Firstly, unit tests are conducted in adherence to the academic and course calendar, providing a structured approach to evaluating individual subject comprehension. Secondly, active participation in seminars and webinars fosters a dynamic learning environment, promoting interactive knowledge exchange. Thirdly, syllabus-oriented quizzes, debates, and extemporaneous activities serve as robust tools for assessing in-depth understanding.

The integration of field and project work ensures practical application of acquired knowledge, enhancing students' skill sets. Assignments contribute to comprehensive assessment, allowing students to demonstrate their analytical and research capabilities. Furthermore, the institution values varied forms of expression, whether oral or written, providing platforms for students to showcase their understanding. Participation in extra-curricular activities, such as celebrating awareness days and engaging in surveys, forms another facet of holistic assessment. Aligning with the evaluation framework recommended by West Bengal State University, the institute incorporates term-end and internal assessments, examinations, and university results as integral measures of CO, PO, and PSO achievement. This multifaceted approach underscores the institution's commitment to a thorough and balanced assessment process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.bhkm.org/bhkm-new/pdf/1657355106.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the pursuit of fostering a symbiotic relationship with the local community and nurturing a sense of social responsibility among its students, the college conducted a myriad of extension activities during the 2022-23 academic session. Through the National Service Scheme (NSS), the institution actively engaged in outreach initiatives to address various societal concerns.

Among the notable endeavors, an Awareness Camp on Student Credit Card was organized twice by the Student Credit Card Cell, reaching a total of 122 participants. This initiative not only educated students on financial literacy but also empowered them to make informed decisions about credit.

The Student Welfare Cell played a pivotal role in organizing a Students Seminar on SC, ST, OBC, and Swami Vivekananda Scholarship, involving 132 students. This session aimed to create awareness about scholarship opportunities, ensuring that students from diverse backgrounds are well-informed about the support available to them.

The college also actively participated in global initiatives such as World Bicycle Day and World Environment Day, with the Department of Education and NSS organizing events to promote sustainable living and environmental consciousness. Additionally, the Department of Sociology led a Rally on World Day Against Child Labour, emphasizing the institution's commitment to social justice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

62

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Bamanpukur Humayun Kabir Mahavidyalaya is a college spread across 10.41 acres. The main building is used for classes and administration, housing 21 regular classrooms for both honors and general students. Additionally, there are two special ICT-enabled classrooms, Room 22 and Room 36, equipped with screens, computers, projectors, and internet.

There's a computer lab in the annex of Room 22 with 10 computers for practical classes. Two rooms, Room 20 and Room 23, are divided into cubicles for 10 different academic departments. Here, teachers not only handle regular duties but also provide extra help for students in need.

The college has a seminar hall (Room 21) used for departmental seminars and cultural events. Near the library, there's a quiet reading hall (Room 31) for student study and research. Overall, the college aims to provide a well-equipped and supportive environment for students' academic and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus offers extensive facilities for sports and cultural activities. It has a spacious playing field measuring 3 acres, which is suitable for regular and casual sports activities for the students. Additionally, there are separate rooms dedicated to boys and girls where they can engage in various indoor sports using the provided equipment. These rooms are located in the IQAC Building of the college, specifically Room No. 62 for boys and Room No. 63 for girls. Regarding sports facilities, the college provides ample resources for both outdoor and indoor games. The outdoor games include football, cricket, and tennis, while indoor games such as chess, carom, and table tennis are also available. In terms of cultural activities, the college has a designated cell room for the Cultural Committee. This room serves as a space for organizing and planning cultural programs. The college is equipped with musical instruments like the Yamaha keyboard, Hobner guitar, keyboard stand, notation stand, and percussion instruments. These instruments are available for students to engage in various cultural activities. Furthermore, the college has appointed a professional mentor to guide and assist students in their cultural pursuits. This mentor provides valuable guidance and support to ensure the success of cultural activities organized by the students and different academic departments or cells.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1762182

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a Integrated Library Managment System (ILMS) for library managemnt. the details are provided below.

- Name of ILMS software : KOHA
- Nature of automation (fully or partially) : Partially
- Year of Automation : 2022

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2670

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has significantly enhanced its technological infrastructure to support both administrative and educational functions. In the teachers' room (Room-1), a dedicated Wi-Fi router has been installed with password protection to ensure secure access. This enables educators to connect their personal devices, fostering efficient digital workflow. The Conference Room is equipped with state-of-the-art ICT tools, including projectors, laptops, wireless microphones, and a high-quality sound system, creating an ideal environment for presentations and collaborative activities. The library has undergone a significant upgrade with the implementation of RFID technology in 2022. This advancement streamlines the borrowing and returning of books, enhancing the overall efficiency of library operations. Moreover, the computer lab and ICT-enabled classrooms feature 10 computers each, along with projectors and modern sound systems, providing a technologically enriched learning environment for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

760048

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college efficiently manages its diverse array of physical assets through a systematic categorization structure. Fixed assets and Mobile assets constitute the primary groups, further branching into Electric and non-electric assets. Within the Electric assets, a distinction is made between IT and non-IT assets. Non-IT assets are intricately subcategorized into Wooden (W), Steel (S), Plastic (P), and Glass (G).

For specific electronic items like Computers, computer Anti-virus, and UPSs, the college engages in Annual Maintenance Services (AMC) with third-party agencies, ensuring their proper functioning through periodic renewals. Software assets like COHA are part of this comprehensive maintenance strategy.

Maintenance and repair of other IT and non-IT electronic assets are entrusted to local agencies, with negotiations for fair compensation based on minimum market values. Significant repairs involving substantial costs prompt the college to solicit quotations from multiple agencies, with the final selection hinging on meeting requirements and offering the most economical solution.

The remaining assets undergo bi-annual cleaning and repairs, facilitated by local agencies and hired laborers. This meticulous approach ensures the longevity and optimal functionality of the college's diverse physical assets.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2010

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
12	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation of the Student Council at this institution adheres to the regulations set forth by the West Bengal State University and the West Bengal Higher Education Department. The election process follows directives issued by the Government of West Bengal and the State University. In accordance with the West Bengal State University Statute, the General Secretary of the Student Council serves as an ex-officio member of the Governing Body.

Beyond the Governing Body, the General Secretary also holds membership in the Internal Quality Assurance Cell and the Library Advisory Committee. The Student Council actively fosters a connection between the college administration and the student body, facilitating communication on academic and administrative matters. It serves as a conduit for expressing the students' needs and aspirations to the college administration.

Annually, the Student Council plays a pivotal role in organizing key events such as the Annual Athletic Meet, Freshers' Welcome, Social Function, Vasanta Panchami observance, and the publication of the annual magazine 'Spectrum.' In its institutional scope, the Student Council effectively maintains a platform for interaction, contributing to the overall engagement and coordination within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college lacks a registered alumni association, but both the Department of Education, English, and Bengali have established their own alumni units, in addition to the central alumni unit of the college. The significance of these alumni units cannot be overstated, as they play a pivotal role in the college community. Alumni serve as valuable mentors to incoming students, offering guidance and support as they navigate their academic journey.

These alumni units are actively involved in organizing various programs within the college, contributing to the overall enrichment of student life. Beyond mentorship, alumni take the initiative to arrange diverse events and activities, fostering a sense of community and connection among students and

graduates.

A crucial component of the college's induction program involves interactive sessions between new students and alumni. These sessions provide a platform for meaningful exchanges, allowing incoming students to benefit from the experiences and insights of those who have successfully traversed similar academic paths. Through these interactions, the college cultivates a strong network that transcends academic boundaries, promoting a culture of continuous learning and collaboration. Despite the absence of a centralized alumni association, the departmental and central alumni units collectively contribute to the vibrant and supportive environment within the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
---	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College envisions an atmosphere of education which is free from fear, fulfilled with potentialities, thirsty for knowledge and courageous to learn. It committed to the cause of empowerment of the young students through unending access to higher education, and enabling them to develop as intellectually vibrant, socially responsible citizens with a strong desire for continuous personal, social, moral and professional development. The management of the college ensures that decisions and policies align with this vision. This involves creating policies that foster a fear-free and intellectually stimulating atmosphere, support access to higher education, and contribute to students' overall development.

1. Decision-making within the college involves collaboration among departments and administrators, focusing on empowering students, encouraging a thirst for knowledge, and promoting continuous personal and professional development.
2. Resource allocation, including funding, facilities, and staffing, prioritizes initiatives that align with the institution's vision. This includes investing in educational resources, co-curricular activities, and support services that help students develop intellectually and socially.
3. The governance framework emphasizes inclusive decision-making, involving various stakeholders like faculty, non-teaching staff, students, and community members. This ensures that diverse perspectives are considered, and everyone's voice is heard.
4. Additionally, mechanisms for monitoring and evaluating the institution's progress toward its vision and mission are established to track and enhance its overall development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body is the highest administrative council of the college. Important decisions are passed through the GB. Although college has scarcity of officestaff work of the institution go forwrd smoothly through the decentralized management system. At the commencement of every semester the Principal holds a meeting with the Faculty members and office staff for formation and/ or reformulation of different committees and units. Academic Committee arranges different meetings with the HODs and faculty members for collecting reports about progress of the academic affairs. HODs in turn hold meetings with the faculty members of the department. Paper-in Charges decide mode of internal evaluation and thus exercises control in decision making. Hence, there is scope for enrichment due to liberty. Departments have also been given the freedom to suggest purchasing of study materials, books or any

other equipment for the departments through Purchase Committee. The college follows a higherarchy system so that participation of different staff can be maxized in the administration process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Effective implementation of our institutional strategic or perspective plan involves a series of crucial steps and considerations.

- Initially, it is imperative to clearly and comprehensively communicate the plan to all relevant stakeholders, such as staff, management, board members, and other involved parties. Soliciting feedback from these stakeholders is the next step, creating an inclusive process that encourages a sense of ownership and commitment.
- Following this, specific tasks and timelines are assigned to individuals or teams within the institution, ensuring a structured approach to plan execution. The Internal Quality Assurance Cell (IQAC) establishes regular progress monitoring and reporting mechanisms to track the plan's implementation, addressing any challenges or deviations from the intended course.
- A key aspect of successful implementation involves allocating adequate resources, both financial and human, to support the plan. This ensures that the necessary tools and manpower are available to execute the strategic initiatives effectively.
- Furthermore, regular assessments of progress towards the stated goals and objectives are conducted. This allows for ongoing adjustments and refinements as needed, ensuring the plan remains dynamic and responsive to changing circumstances. This iterative process enhances the likelihood of achieving the institution's strategic objectives.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The successful implementation of the institutional strategic or perspective plan involves several key components to ensure a well-functioning system.

1. **Transparent Policies:**The institution has clearly defined policies that articulate its objectives and the steps to achieve them. These policies are communicated clearly to all stakeholders.

2. **Efficient Administration:**The institution has an effective administrative structure in place, with well-defined roles, delegated authority, and efficient communication channels to facilitate smooth operations.

3. **Appointment and Service Guidelines:**The institution adheres to clear appointment and service rules in accordance with state regulations and university statutes. These rules prioritize transparency, accountability, and include specific criteria for staff selection, appointment, and promotion, along with fair compensation and benefits.

4. **Streamlined Procedures:**The institution has optimized its procedures to reduce delays and maintain quality. This involves the use of technology, automation, and standardization of processes.

5. **Continuous Staff Training:** Regular training and development opportunities are provided to staff members, ensuring they possess the necessary skills and knowledge to fulfill their roles effectively.

6. **Monitoring and Evaluation Systems:**The institution has established effective systems for monitoring and evaluating

progress toward its goals. This includes regular reporting, data analysis, feedback mechanisms, and auditing to identify areas for improvement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Retirement and Pension Benefits: The institute ensures that all its employees receive retirement benefits, including pension plans and other savings options, in accordance with government regulations. This initiative aims to safeguard the financial well-being of staff members in their post-employment years.

Leave Entitlements: The institute grants various leave benefits, such as sick leave, casual leave, and special leave for educational purposes, attending courses, and participating in seminars. These provisions contribute to fostering a healthy work-life balance and alleviating stress among the staff.

Opportunities for Professional Growth: The institute also invests in the professional development of its employees by offering training programs and growth opportunities. This support enables staff members to enhance their skills and progress in their respective careers.

Flexible Work Arrangements: The institution acknowledges the importance of flexibility in work arrangements. It provides options such as work-from-home, accommodating staff members with personal or family commitments, and proving particularly beneficial during unforeseen circumstances like pandemics.

Incentive Bonuses: The institution recognizes and rewards the dedication of both teaching and non-teaching staff members earning less than Rs. 36,000/- per month with performance bonuses. This practice is designed to motivate employees and enhance overall job satisfaction.

Advance Pay for Needs: The college facilitates advance pay for teaching and non-teaching staff based on a recovery-focused advance payment policy, addressing immediate financial needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Establishing and upholding a robust performance appraisal system for both teaching and non-teaching staff encompasses several crucial steps and procedures. The college employs various practices to effectively manage this system:

Setting Objectives: The college defines clear and measurable goals for each staff member, aligning them with the institution's overarching objectives and priorities. These objectives serve as a foundation for evaluating performance and pinpointing areas that require enhancement.

Utilizing Performance Appraisal Forms: The college administers a comprehensive performance appraisal form annually, completed by all staff members. This form enables employees to assess their own performance, establish objectives, and offer insights into their accomplishments. Sections within the form cover job responsibilities, achievements, strengths, weaknesses, and developmental needs.

Conducting Performance Evaluations: A formal evaluation process is executed by the Institutional Quality Assurance Cell (IQAC) and the Principal to gauge the performance of each staff member. This assessment involves scrutinizing the individual's performance in relation to the predefined objectives, evaluating competencies and skills, and considering any other pertinent factors pertinent to their role.

Maintaining Performance Records: The college keeps meticulous records of monthly activities through work diaries for staff

members. These records serve as a means to track progress, monitor performance, and discern any recurring patterns or trends over time. Work diaries encompass details of accomplished tasks, such as conducted classes, performed administrative duties, and organized programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution engages in both internal and external financial audits to ensure proper financial management and adherence to regulations.

Internally, the institution's audit committee reviews financial records and transactions, assessing their accuracy, efficiency, and compliance with internal policies. Externally, an independent audit firm examines the institution's financial statements to verify accuracy, completeness, and adherence to accounting standards and legal requirements.

In the event of audit objections, a structured process is in place:

1. **Identification and Documentation:** The auditing team identifies and documents audit objections.
2. **Analysis and Validation:** The objections undergo analysis and validation to confirm accuracy and relevance. This may involve further investigation and discussions with relevant departments.
3. **Response Preparation:** The institution formulates a response to each objection, outlining actions taken or planned to address the raised issues.
4. **Review by Auditors:** Auditors assess the institution's response and action plan. Discussions may occur to reach

a mutual agreement on settlement.

5. **Settlement Agreement:** Once settled, the institution implements necessary measures and ensures ongoing compliance through follow-up.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Bamanpukur Humayun Kabir Mahavidyalaya employs a multifaceted approach to secure funds and enhance resource utilization. One primary avenue involves actively pursuing grants and scholarships from governmental bodies, corporate entities, and philanthropic foundations. These financial resources contribute to vital areas such as infrastructure development, student support programs, and research initiatives.

To bolster funding further, the college advocates for faculty engagement in grant writing and research funding pursuits. Establishing a specialized team or department to support these

efforts becomes essential, fostering an environment conducive to successful grant acquisition.

Recognizing the importance of financial diversification, the institution explores a range of funding sources, including government grants, corporate sponsorships, and engaging in fundraising events. This strategy aims to create a robust financial foundation and reduce dependence on a single source of income.

Additionally, the college prioritizes cost optimization to ensure fiscal responsibility. This involves implementing energy-efficient measures, engaging in bulk purchasing practices, and negotiating advantageous contracts, all while maintaining a commitment to delivering high-quality education. Through these strategic initiatives, Bamanpukur Humayun Kabir Mahavidyalaya strives for sustainable financial health and effective resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institutional Quality Assurance Cell (IQAC) employs a range of strategies to institutionalize quality assurance processes within the institution. Firstly, it formulates comprehensive quality policies across various facets of the institution, delineating its unwavering commitment to quality, outlining objectives, and setting expectations for diverse stakeholders.

Another pivotal strategy involves the regular conduct of internal audits by the IQAC. These audits serve to meticulously evaluate the efficacy of the Quality Management System, pinpointing areas that warrant enhancement and improvement.

IQAC prioritizes stakeholder engagement by actively soliciting feedback from students, faculty, non-teaching staff, and alumni. This inclusive approach ensures a diverse array of perspectives contributes to the assessment of the quality of

education and other institutional activities.

Furthermore, the IQAC serves as a proponent of best practices, particularly in teaching and research. By advocating and disseminating these exemplary methods, it endeavors to elevate the overall quality of education and other institutional endeavors.

In its commitment to continuous improvement, the IQAC plays a pivotal role in providing avenues for professional development. This extends to both faculty and staff, fostering an environment where ongoing learning and skill enhancement contribute significantly to the institution's overall quality of education and related activities. Through these multifaceted strategies, the IQAC establishes a robust framework for sustained quality assurance within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The collegesystematically reviews its teaching-learning processes, structures, and methodologies through the Internal Quality Assurance Cell (IQAC), ensuring adherence to established norms. A comprehensive self-assessment is conducted across all departments, incorporating performance data, evaluation of existing practices, and identification of areas for enhancement.

To gather diverse perspectives, feedback is actively sought from stakeholders such as students, faculty, staff, and alumni. The collected data undergoes rigorous analysis to discern patterns and trends, illuminating strengths and weaknesses within the current system.

Departments convene review meetings with faculty members and department heads to discuss self-assessment findings and feedback. Subsequently, an action plan is formulated based on the analysis, encompassing changes to teaching methodologies,

curriculum revisions, infrastructure development, and faculty training initiatives.

The IQAC meticulously monitors the implementation of the action plan, evaluating its impact on the teaching-learning process. Regular assessments gauge learning outcomes and overall improvement, with the IQAC diligently documenting all action plans and outcomes, showcasing incremental advancements in various activities. This robust process ensures a continuous cycle of improvement in the institution's educational offerings and operational methodologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bamanpukur Humayun Kabir Mahavidyalaya is dedicated to fostering gender equity within its campus, implementing comprehensive measures to ensure a safe and supportive environment for all students. Prioritizing the safety and security of female students, the institution provides separate washroom facilities and a dedicated common room equipped with multiple toilets. The campus enforces strict discipline, with students required to wear ID cards, creating an environment where female students, including those who wear hijab, feel comfortable.

Recognizing the importance of mentorship, the institution has established a system where female students have access to mentors and counselors. These support figures play a crucial role in guiding students through various aspects of their college life. To further enhance awareness and understanding, the Women's Cell of the college organizes impactful events, such as webinars. A recent example is the webinar titled 'COVID-19 and its Impact on Women,' which aimed to sensitize participants, including both students and faculty, about the profound effects of the pandemic and associated lockdowns, particularly on women. This proactive approach reflects the institution's commitment to promoting gender equity through infrastructure, educational initiatives, and awareness programs.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college employs diverse strategies for effective solid and liquid waste management. Utilizing designated dustbins, the institution segregates various waste types, including solid and biomedical waste. Oversight of waste reduction falls under the purview of the Health & Hygiene committee. An annual Swach Bharat Mission event amplifies efforts to promote recycling and proper disposal of solid and biomedical waste. Complementing solid waste measures, the college has instituted a dedicated wastewater management system. This involves collecting and storing wastewater for reuse in tree plantation. A key priority is maintaining a waste-free campus, particularly from biomedical, hazardous, and radioactive materials. Stringent protocols guide their proper handling and disposal. Environmental best practices are actively promoted among students, who receive education on the detrimental effects of smoking on campus. Students are urged to refrain from such activities and are educated on proper waste disposal through informative placards strategically placed near water taps, canteens, and other relevant areas.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

C. Any 2 of the above

bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has implemented a range of commendable initiatives to cultivate an inclusive environment that promotes tolerance, harmony, and respect for diverse forms of identity. Recognizing the importance of cultural, regional, linguistic, communal, and

socioeconomic diversities, the college is dedicated to creating a setting where every individual is not just welcomed but also feels valued.

To begin with, the college actively supports linguistic diversity by offering a variety of language courses such as Bengali, English, Sanskrit, and Arabic. This encourages students to embrace different languages and facilitates intercultural communication.

Moreover, the institution ensures fair access to education by providing scholarships, grants, and financial aid programs for students facing economic challenges. This commitment supports socioeconomic diversity and opens up educational opportunities for those who might otherwise encounter financial barriers.

Additionally, the college hosts numerous cultural events and celebrations throughout the academic year. These activities serve as platforms for students to express and share their cultural heritage, fostering meaningful cross-cultural exchanges.

The college has also established robust support networks and counseling services to address the unique needs of its diverse student body. These services are designed to create a safe and inclusive space where students can seek guidance, freely express themselves, and find the support they need to thrive academically and personally.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College is dedicated to fostering awareness among its students and staff regarding their constitutional duties, values, rights, and responsibilities. This goal is achieved through diverse methods:

1. Curriculum Integration: Constitutional principles are

seamlessly woven into various academic disciplines, including Political Science, Education, History, Sociology, and Defense Studies. This integration ensures that students across disciplines gain exposure to and understanding of constitutional obligations.

2. Awareness Campaigns: The College orchestrates awareness campaigns and events designed to champion constitutional values. Seminars, debates, and other activities form part of these initiatives, focusing on educating students and employees about their rights and responsibilities as citizens.

3. Campus Policies and Codes of Conduct: Institutional policies and codes of conduct are formulated to mirror constitutional values. Emphasizing free speech, diversity, inclusion, and respect for individual rights, these policies create an environment that aligns with constitutional ideals.

4. Student Engagement: The College actively encourages students to engage in democratic processes, such as Youth Parliament participation and community service. These endeavors not only cultivate a sense of civic responsibility but also enhance awareness of constitutional obligations. Through these multifaceted approaches, the College strives to instill a profound understanding and appreciation of constitutional principles within its academic community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code

D. Any 1 of the above

of Conduct are organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the academic year 2022-23, our college fervently marked nine significant national and international commemorative days, reflecting a commitment to diverse themes and global issues. These events included the observance of National Youth Day, International Mother Language Day, World Environment Day, Independence Day, Republic Day, Flag Day, World Happiness Day, World Nature Conservation Day, International Human Rights Day, Indian Constitution Day, National Pollution Day, and International Women's Day.

These commemorations served as platforms for the college community to engage in meaningful discussions, educational initiatives, and celebratory activities. Each program was meticulously organized, fostering awareness, inclusivity, and a sense of responsibility among students and faculty alike. The annual reports, diligently compiled and attached herewith, encapsulate the essence of these events, highlighting the collective efforts made to observe and celebrate these important occasions.

From promoting environmental sustainability to acknowledging cultural diversity, advocating human rights, and honoring national pride, the college's involvement in these commemorations reflects a holistic approach to education. By addressing issues that resonate on a global scale, the college endeavors to instill a sense of civic responsibility and a broader perspective in its students, fostering an environment where learning goes beyond the classroom.

The attached reports provide a comprehensive overview of the impact and outcomes of these programs, showcasing the college's dedication to nurturing well-rounded individuals equipped to navigate and contribute to an ever-changing world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college organizes two best practices successfully viz. Library Day, and Departmental quiz-debate and extempore comeptetion. The detailed reports are attached.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution distinguishes itself through notable characteristics:

Student Diversity:The college boasts a commendable spectrum of diversity within its student populace, embracing various genders, castes, and religions. A substantial proportion of students hails from socially disadvantaged backgrounds, including Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), and minority communities. This diversity extends to encompass cultural backgrounds and socio-economic statuses, with many students being the first in their families to pursue higher education. Acknowledging the

significance of this diversity, the college offers dedicated scholarships for SC, ST, OBC, and minority students, ensuring that financial constraints do not impede their academic journey. Additionally, economically disadvantaged students benefit from tuition fee concessions through freeships. The college integrates this diversity consideration into all academic, administrative, and financial planning activities.

Unique Location: Situated in the Sundarban Delta, the college stands out due to its distinctive culture and abundant biodiversity. The region faces recurrent natural disasters like floods and cyclones, presenting an opportunity for the institution to delve into the biological and socio-cultural diversity of the Sundarban area. Challenges arise from the saline water and salty soil affecting plant growth, necessitating ongoing efforts to maintain greenery on the campus. The college has previously organized awareness camps and similar initiatives to address these challenges, with a commitment to sustaining such programs in the future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Complete the automation of college library
2. Arrange Gender sensitize programme.
3. Arrange more career oriented programme.
4. enhancement of IT infrastructure.
5. Completion Academic and Administrative Audit (AAA)
6. Completion of financial audit.
7. Development of Play ground.
8. Arrange computer for divyanga students.
9. Increase collaoration and MOU with other institutions.

10. encourage faculties to publish in CARE listed journals.
11. Encourage faculties to publish more books from college.
12. Publication of college magazine.
13. Conduct more orientation programme for students under NEP-2020.
14. Purchase more books for Library in accordance to the NEP-2020.