



BAMANPUKUR HUMAYUN KABIR MAHAVIDYALAYA

Estd. – 2007

BAMANPUKUR . NORTH 24 PARANA'S . PIN – 743425 . WB

Ph- 03217-260816 / (M) 9830362656 . Email: bhkm2007@gmail.com, sbiswas2k@gmail.com
Affiliated to West Bengal State University and Sanctioned Under 2(f) and 12(B) of the UGC Act.
(NAAC ACCREDITED)

2017-2023

Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

Minutes of IQAC meeting

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং-এর ক্রমিক সংখ্যা/ Serial No. of Meeting : 1/2024 মিটিং-এর তারিখ/ Date of Meeting : 09-01-2024
মিটিং-এর স্থান/ Venue of Meeting : IQAC Room মিটিং-এর সময়/ Time of Meeting : 3-00PM to 4-00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১।/১.	১।/৯.	১৭।/১৭.
২।/২. <i>Somita Chatterjee</i>	১০।/১০.	১৮।/১৮.
৩।/৩. <i>M. Samratov</i>	১১।/১১. <i>Ajijul Hoque Mondal</i>	১৯।/১৯.
৪।/৪. <i>M. Nasiruddin Mondal</i>	১২।/১২. <i>Sulanya Malik</i>	২০।/২০.
৫।/৫. <i>Rupa Das Chaudhuri</i>	১৩।/১৩.	২১।/২১.
৬।/৬. <i>Kousik Basu</i>	১৪।/১৪.	২২।/২২.
৭।/৭.	১৫।/১৫.	২৩।/২৩.
৮।/৮. <i>Saugata Das</i>	১৬।/১৬.	২৪।/২৪.

রেজল্যুশন / RESOLUTIONS ADOPTED

a) Resolved that Prof. Anghadip Paul will be conveyed thanks for his service for the IQAC.

b) Resolved that the re-organized IQAC will work hard for submitting IIRA within March, 2024.

c) Resolved that the IQAC will not work for binary accreditation now.

d) Resolved that the IQAC will take all steps to provide any information asked by the NAAC to fulfil the requirements for CAQR 2023.

Ajijul Hoque Mondal
(Signature of the Coordinator, IQAC)
Coordinator
IQAC
BHK Mahavidyalaya

[Signature]
(Signature of the Principal)
Principal
B.H.K. Mahavidyalaya
Bamanpukur, 24 Pgs.(N)

MOUSUMI ENTERPRISE, KOLKATA-700 009



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2017-2023

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মিটিং এর ক্রমিক সংখ্যা/ Serial No. of Meeting : 2/2024

মিটিং-এর তারিখ/ Date of Meeting : 16-01-2024

মিটিং এর স্থান/ Venue of Meeting : IQAC Room

মিটিং-এর সময়/ Time of Meeting : 3.00PM to 4.00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১/1.		১/9.		১৭/17.	
২/2.	Sumita Chatterjee	১০/10.		১৮/18.	
৩/3.	H. Sinha	১১/11.	Ajijul Hoque Mondal	১৯/19.	
৪/4.	Md. Nasiruddin Mondal	১২/12.	Sukanya Mallik	২০/20.	
৫/5.	Rena Das Chaudhuri	১৩/13.		২১/21.	
৬/6.	Kavita Baidya	১৪/14.		২২/22.	
৭/7.		১৫/15.		২৩/23.	
৮/8.	Saugata Das	১৬/16.		২৪/24.	

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

- Resolved that Prof. Sumita Chatterjee and Prof. Ajijul Hoque Mondal will give a feedback of their participation in a State Government sponsored Workshop about NAAC held at Hiratal Majumder College for Women, Kolkata.
- Resolved that a one-day workshop on SSR will be on and University Mentors will be approached for guidance.
- Resolved that the academic profile of the college will be updated. Prof. Rejaul Molla will be requested to submit an updated profile for uploading in the website soon.

(Signature of the Coordinator, IQAC)

Coordinator
IQAC
BHK Mahavidyalaya

(Signature of the Principal)

Principal
B.H.K. Mahavidyalaya
Bamanpukur, 24 Pgs.(N)



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মিটিং-এর ক্রমিক সংখ্যা/ Serial No. of Meeting : 3/2024

মিটিং-এর তারিখ/ Date of Meeting : 20-01-2024

মিটিং-এর স্থান/ Venue of Meeting : IQAC Room

মিটিং-এর সময়/ Time of Meeting : 3.00PM to 4.00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১।/1.	১১।/9.	১৭।/17.
২।/2. <i>Sumita Chatterjee</i>	১০।/10.	১৮।/18.
৩।/3. <i>M. Srinivasa</i>	১১।/11. <i>Ajijul Hogue Mondal</i>	১৯।/19.
৪।/4. <i>Md. Nasiruddin Mondal</i>	১২।/12. <i>Sukanya Malik</i>	২০।/20.
৫।/5. <i>Runa Das Chaudhuri</i>	১৩।/13.	২১।/21.
৬।/6. <i>Kousik Borah</i>	১৪।/14.	২২।/22.
৭।/7.	১৫।/15.	২৩।/23.
৮।/8. <i>Saugata Das</i>	১৬।/16.	২৪।/24.

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

Resolved that the suggestions given in the workshop will be followed. Resolved that in-house evaluation of the presentations, submissions will be made.

Resolved that PO, COs and the achievements and action taken report so far will be re-evaluated and uploaded in the website. Prof. Md. Nasir Uddin Mondal is requested to collect and submit the same in time.

Resolved that the reports regarding Academic Calendar, Assignments and CIE will be evaluated and uploaded. Prof. Madhu Srinivasa, Prof. Sukanya Malik and Prof. Md. Nasir Uddin Mondal are requested to collect and submit the same in time.

Resolved that updated reports regarding Student Welfare Cell, Anti-Ragging Cell, Grievance Redressal Cell, Equal Opportunity Cell, Intra and Complaints Committee, Womens' Cell will be evaluated and uploaded. Prof. Sumita Chatterjee, Prof. Runa Das Chaudhuri, Prof. Ajijul Hogue Mondal are requested to collect and submit the same.

Ajijul Hogue Mondal
(Signature of the Coordinator, IQAC)

Coordinator
IQAC

[Signature]
(Signature of the Principal)

Principal
B.H.K. Mahavidyalaya
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মিটিং এর ক্রমিক সংখ্যা/ Serial No. of Meeting : 4/2024

মিটিং-এর তারিখ/ Date of Meeting : 25-01-2024

মিটিং-এর স্থান/ Venue of Meeting : IQAC Room

মিটিং-এর সময়/ Time of Meeting : 3.00PM to 4.00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১।/1.	৯।/9.	১৭।/17.
২।/2. <i>Sumita Chatterjee</i>	১০।/10.	১৮।/18.
৩।/3. <i>J. Sanyal</i>	১১।/11. <i>Ajijul Haque Mondal</i>	১৯।/19.
৪।/4. <i>Md. Nazimuddin Mondal</i>	১২।/12. <i>Sukanya Malik</i>	২০।/20.
৫।/5. <i>Runa Das Chaudhuri</i>	১৩।/13.	২১।/21.
৬।/6. <i>Kousik Barua</i>	১৪।/14.	২২।/22.
৭।/7.	১৫।/15.	২৩।/23.
৮।/8. <i>Saugata Das</i>	১৬।/16.	২৪।/24.

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

- Resolved that Prof. Madhu Sriwastava and Prof. Minakshi Biswas will submit reports regarding additional queries regarding criterion-1 [Curricular Planning and Implementation] within 27th March.
- Resolved that Prof. Debraj Howlader and Mrs. Sukanya Malik will submit reports regarding additional queries regarding criterion-4 [Infrastructure and Learning Resources] within 27th March.
- Resolved that Prof. Sumita Chatterjee will submit reports regarding additional queries regarding criterion-3 [Research, Innovations and Extension] within 27th March.
- Resolved that Prof. Anajna Paramita Podder will submit reports regarding additional queries regarding criterion-7 [Institutional Values and Best Practices] within 27th March.
- Resolved that Prof. Md. Nasir Uddin Mondal will submit reports regarding additional queries regarding criterion-2 [Teaching-Learning and Evaluation] within 27th March.
- Resolved that Prof. Runa Das Chaudhuri will submit reports regarding additional queries regarding criterion-5 [Student Support and Progression] within 27th March.

Ajijul Haque Mondal
(Signature of the Coordinator, IQAC)

MOUSUMI ENTERPRISES, KATA-700 009

IQAC
BHK Mahavidyalaya

S.P.
(Signature of the Principal)

Principal
B.H.K. Mahavidyalaya
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মিটিং-এর ক্রমিক সংখ্যা/ Serial No. of Meeting : 5/2024

মিটিং-এর তারিখ/ Date of Meeting : 23-03-2024

মিটিং-এর স্থান/ Venue of Meeting : IQAC Room

মিটিং-এর সময়/ Time of Meeting : 3:00PM to 4:00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১/1.		১১/9.		১৭/17.	
২/2.	<i>Sumita Chatterjee</i>	১০/10.		১৮/18.	
৩/3.	<i>H. Samanta</i>	১১/11.	<i>Ajijul Haque Mondal</i>	১৯/19.	
৪/4.	<i>Md. Nasiruddin Mondal</i>	১২/12.	<i>Jayanta Sarkar</i>	২০/20.	
৫/5.	<i>Rina Das Chaudhuri</i>	১৩/13.		২১/21.	
৬/6.	<i>Kousik Das</i>	১৪/14.		২২/22.	
৭/7.		১৫/15.		২৩/23.	
৮/8.	<i>Bangata Das</i>	১৬/16.		২৪/24.	

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

- Resolved that necessary papers will be collected from WB.SU for the purpose of IIRA submission. The coordinator will collect the papers from the University.
- Resolved that Rs. 25,000/- and 18% GST will be paid online and be paid from College fund. The principal of the College is requested to expedite the matter.
- Resolved that necessary posters depicting the activities of different cells will be made and demonstrated.
- Resolved that a S.S.S will be done among the current semester students and the report along with analysis and action taken report will be uploaded. Prof. Md. Nasir Uddin Mondal and Prof. Jayanta Sarkar are requested to do the needful.

Ajijul Haque Mondal
(Signature of the Coordinator, IQAC)

Coordinator
IQAC
BHK-Mahavidyalaya

[Signature]
(Signature of the Principal)

Principal
B.H.K. Mahavidyalaya-1
Bamanpukur, 24 Pgs.(N)



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মিটিং এর ক্রমিক সংখ্যা/ Serial No of Meeting : 6/2024

মিটিং-এর তারিখ/ Date of Meeting : 27-03-2024

মিটিং-এর স্থান/ Venue of Meeting IQAC Room

মিটিং-এর সময়/ Time of Meeting : 3:00PM to 4:00PM

উপস্থিত সভ্যগণের নাম/Name of Members Present

১/1. <i>[Signature]</i>	৯/9.	১৭/17.
২/2. <i>Sumita Chatterjee</i>	১০/10.	১৮/18.
৩/3. <i>M. Serwarabon</i>	১১/11. <i>Ajijul Haque Mondal</i>	১৯/19.
৪/4. <i>Md. Nazimuddin Syahid</i>	১২/12. <i>Pukanya Malik</i>	২০/20.
৫/5. <i>Runa Das Choudhuri</i>	১৩/13.	২১/21.
৬/6. <i>Kousik Baidya</i>	১৪/14.	২২/22.
৭/7. <i>[Signature]</i>	১৫/15.	২৩/23.
৮/8. <i>Saugata Das</i>	১৬/16.	২৪/24.

ক্রমিক সংখ্যা
Serial No

রেজল্যুশন / RESOLUTIONS ADOPTED

১) Agenda No.-1: Career Advancement of Dr. Arghadip Paul (Asst. Prof., Stage-I) of Dept. of Education

The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9th January 2024 for the career advancement of Dr. Arghadip Paul (Asst. Prof., Stage-I) of Dept. of Education to Career advancement of Dr. Arghadip Paul (Asst. Prof., Stage-II) of Dept. of Education with retrospective effect from 08-07-2020 be recommended to the office of the DPI.

Agenda No.-2: Career Advancement of Prof. Sumita Chatterjee (Asst. Prof., Stage-II) of Dept. of Education

The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9th January 2024 for the career advancement of Prof. Sumita Chatterjee (Asst. Prof., Stage-II) of Dept. of Education to Career advancement of Prof. Sumita Chatterjee (Asst. Prof., Stage-III) of Dept. of Education with retrospective effect from 06-04-2020 be recommended to the office of the DPI.

Agenda No.-3: Career Advancement of Dr. Namrata Kothari (Asst. Prof., Stage-I) of Dept. of political science

The matter was tabled for discussion. After discussion and



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ক্রম নং Serial No	রেজল্যুশন / RESOLUTIONS ADOPTED
	verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9 th January 2024 for the career advancement of Dr. Namrata Kothari (Asst. Prof., Stage-1) of Dept. of Political Science to career advancement of Dr. Namrata Kothari (Asst. Prof., stage-1) of Dept. of Political Science with retrospective effect from 01-08-2018 be recommended to the office of the DPT.
	Agenda No.- 4: Career Advancement of Dr. Prajna Paramita Podder (Asst. Prof., Stage-1) of Dept. of History The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9 th January 2024 for the career advancement of Dr. Prajna Paramita Podder (Asst. Prof., stage-1) of Dept. of History to career advancement of Dr. Prajna Paramita Podder (Asst. Prof., stage-1) of Dept. of History with retrospective effect from 01-08-2020 be recommended to the office of the DPT.
	Agenda No.- 5: Career Advancement of Prof. Madhu Sriwastava (Asst. Prof., Stage-1) of Dept. of English The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9 th January 2024 for the career advancement of Prof. Madhu Sriwastava (Asst. Prof., stage-1) of Dept. of English to career advancement of Prof. Madhu Sriwastava (Asst. Prof., stage-1) of Dept. of English with retrospective effect from 09-04-2016 be recommended to the office of the DPT.
	Agenda No.- 6: Career Advancement of Dr. Md. Nasir Uddin Mondal (Asst. Prof., Stage-1) of Department of Arabic. The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9 th January 2024 for the career advancement of Dr. Md. Nasir Uddin Mondal (Asst. Prof., stage-1)



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মিটিং-এর ক্রমিক সংখ্যা/ Serial No. of Meeting :

মিটিং-এর তারিখ/ Date of Meeting :

মিটিং-এর স্থান/ Venue of Meeting :

মিটিং-এর সময়/ Time of Meeting :

উপস্থিত সভ্যগণের নাম/Name of Members Present

১।/1.	৯।/9.	১৭।/17.
২।/2.	১০।/10.	১৮।/18.
৩।/3.	১১।/11.	১৯।/19.
৪।/4.	১২।/12.	২০।/20.
৫।/5.	১৩।/13.	২১।/21.
৬।/6.	১৪।/14.	২২।/22.
৭।/7.	১৫।/15.	২৩।/23.
৮।/8.	১৬।/16.	২৪।/24.

ক্রমিক
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED

of Dept. of Arabic to career advancement of Dr. Md. Nabil Uddin Mondal (Asst. Prof., stage-II) of Dept. of Arabic with retrospective effect from 01-08-2023 to be recommended to the office of the DPT.

Agenda No.-7: Career Advancement of Dr. Ruma Das Chaudhuri (Asst. Prof., stage-I) of Dept. of Sociology.

The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9th January 2024 for the career advancement of Dr. Ruma Das Chaudhuri (Asst. Prof., stage-I) of Dept. of Sociology to career advancement of Dr. Ruma Das Chaudhuri (Asst. Prof., stage-II) of Dept. of Sociology with retrospective effect from 26-08-2023 to be recommended to the office of the DPT.

Agenda No.-8: Career Advancement of Dr. Debraj Howlader (Asst. Prof., stage-I) of Dept. of Bengali.

The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9th January 2024 for the career advancement of Dr. Debraj Howlader (Asst. Prof., stage-I) of Dept. of Bengali to career advancement of Dr. Debraj Howlader (Asst. Prof., stage-II) of Dept. of Bengali with retrospective effect from 28-04-2023 to be recommended to the



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2017-2023

Serial No.	রেজল্যুশন / RESOLUTIONS ADOPTED
	Office of the DPE.
	Agenda No.- 9: Career Advancement of Prof. Ashis Biswas (Asst. Prof., Stage-1) of Dept. of English
	The matter was tabled for discussion. After discussion and verifying all the relevant papers unanimously resolved that in pursuance of the resolution of the Governing Body meeting, BHK Mahavidyalaya, held on 9 th January 2024 for the career advancement of Prof. Ashis Biswas (Asst. Prof., Stage-1) of Dept. of English to Career advancement of Prof. Ashis Biswas (Asst. Prof., Stage-II) of Dept. of English with retrospective effect from 21-04-2022 be recommended to the office of the DPE.
	The Principal of the college is requested to instruct his office to expedite the matter at the earliest.
	<p style="text-align: center;"><i>Ajjul Haque Mondal</i> (Signature of the Coordinator, IQAC)</p> <p style="text-align: center;">Coordinator IQAC BHK Mahavidyalaya</p>
	<p style="text-align: center;"><i>[Signature]</i> (Signature of the Principal)</p> <p style="text-align: center;">Principal B.H.K. Mahavidyalaya Bamanpukur, 24 Pgs.(N)</p>